

North Norfolk Community Woodland Trust

Minutes of Director Trustees on Wednesday 25th May 2011 at the Methodist
Chapel School Room, Knapton

Present

Brian Abbs, David Gosling (Chair of Meeting), Peter Kaye, Charles Utting,
Mike Wright

Apologies

Pip Thomas, Edward de Feyter

No Show

Don Birch, Nick Sutherland

1 Apologies/Welcome

1.1 EdF was double booked

1.2 PT was unable to attend as his wife was not well

2 Minutes of Director/Trustees Meeting held on 31st March 2011

Minutes were approved by all and signed by DG

3 Grants

3.1 Sustainability Grant – DG said all going to plan. BA to get scythes and waders. DG to get a first aid kit, he is also going to ask Mark Webster to return the container keys. CU to try to obtain some filing cabinets for storage of smaller items. It was agreed that BA should be paid from the grant to give trustees ID training in the wood to help them identify trees and plants so trustees would be able to pass this information on to members of the public and maybe give tours. It was agreed that identification books and leaflets should be purchased. M Webster (of BTCV) will also do a training session for trustees on Walk and Group Leadership..also covered by the Grant

3.2 Trustees gave themselves a pat on the back over the success of the family fun day. It was agreed that a similar day should be arranged next year. Also that trustees should come up with ideas and improvements for next time.

3.3 Wetland Grant – BA to produce a map to help fellow trustees understand where the reed bed is to go. It was agreed that the RSPB and Broads Authority should be approached to get their endorsements on the work being undertaken and to prove to the public that the work carried out is on the right tracks.

4 Woodland Management

4.1 It was agreed to change work parties to every other week from October. Dates to be put on the website. Containers should be tidied and racking put up.

4.2 It was agreed that the Workout Project should reduce their work programme to monthly. It was also decided that trustees would organise a BBQ, maybe in July, as a thank you for their work.

4.3 EdF to undertake the second grass cut shortly.

4.4 Tree Register - No news

- 4.5 Concessionary Path – EdF is approaching the landowner with a proposal of a Culvert.
- 4.6 Sycamore Coppicing – BA to speak to Mike Kirby to agree a price.
- 4.7 Timber Sales – BA to report at next meeting on the autumn felling proposals
- 4.8 Work schedule for D Arnold – building enough jobs for a full days work.
- 4.9 Viewing Platform – It was agreed to use £525 to put a roof on. PK to ask Graham for wood for the floor.
- 4.10 Wood Transporter – CU was thanked for manufacturing the ‘Leviathan’.

5 ??

6 Finance

- 6.1 Current financial position - £12,000 in bank. £7000 Sustainability Grant and £4000 Bird Hide insurance claim.
- 6.2 DG to explain spending plans for special reserves at next meeting once books have been reconciled. BA asked if the £4000 could be spent on purchasing more land. He is to identify a plot he has heard about.

7 Other

- 7.1 Website – PK to keep updating. BA to provide a rough work schedule.
- 7.2 Promotion Event at Community Centre – It was agreed that it was a waste of time.
- 7.3 Management Plan - PK will complete the 2011 Plan for circulation when he has time--it will be a much smaller document
- 7.4 Notice Boards – The 3rd board is to be repaired before being put up near the southern canal bridge. MW will then fill it

8 Anything Else?

- 8.1 Recruitment Drive – MW to put pictures on the main notice board to show what’s been seen in the wood recently. DG to get in touch with Pro-Help to ask how to get more volunteers. It was agreed that A4 posters should be made to put up in libraries and tourist information offices. PK offered to do this
- 8.2 Biodiversity Conference – DG to get more info and circulate
- 8.3 Wild About Norfolk – BA to make enquiries.
- 8.4 DG to give a presentation to Blofield & District Conservation Group.

9 Next Meeting

- 9.1 Next meeting 4/8/11, note this is a change of date.