

North Norfolk Community Woodland Trust

Minutes of Annual General Meeting of the Trust on Thursday 5<sup>th</sup> December 2013 at the Methodist Chapel School Room, Knapton

Present

Brian Abbs (BA), David Gosling (DG) (Chair of Meeting), Peter Kaye (PK),

Also Bill Drayton—By invitation

Apologies received from Edward de Feyter (EdeF)

1. Minutes of last AGM

These had been circulated with the Agenda for the meeting and as required by law and were approved by Directors as a true account of the proceedings of the AGM held on 29th November 2012

2. Approval of Accounts for year ended 31<sup>st</sup> August 2013

These had been circulated before the meeting.

DG went through some of the detail in the Accounts and Directors Report with the Board; principal items were:-

- Completion of the Changing Spaces “Supporting Change”— Sustainability Grant delivered mainly by BTCV. This Grant was considered to have been very successful
- Work Parties for Paston Students
- Activity sessions for young/old and family groups
- Management Plan & Tree Inventory

Other Income was principally donations of £960 (2012– £786) and the annual rental of £,1000

Main costs other than grant aided work were Operating costs of £1594 (last year £1217) and Administration costs of £1393 (2012 £1162) in both cases principally Insurance

No Independent Examination was needed by law this year but Sexty & Co had helped DG to prepare the legal accounts and had been asked to carry out an overall scrutiny—for a small & reasonable fee

The Accounts were then approved unanimously and will be signed by DG and PK on behalf of the Board and filed (as required) with the Charity Commission and Companies House

3. Re-election of Directors

All Directors had served throughout the year, and, as required by law, had expressed their willingness to stand as Directors for the ensuing year and were re-elected en bloc, together with D Birch who had not been able to attend any meetings during the year

4. 2014 AGM

Provisionally fixed for Thursday 27<sup>th</sup> November 2013. Date and venue to be confirmed nearer that day

5 Meeting closed