

North Norfolk Community Woodland Trust

Pigneys board_march 13

Minutes of Director Trustees on Thursday 30th May 2013 at Methodist Chapel School Room,
Knapton

Present

David Gosling (DG): (Chair of Meeting): Peter Kaye (PK): B Abbs (BA) Edward de Feyter (EdeF) & Nick Sutherland (NS)

1 Minutes of Director/Trustees Meeting held on 29th March 2013

1.1 The **Minutes** had been circulated before the meeting and were approved by all and signed by DG (after one small amendment)

1.2 Any matters arising were to be dealt with when appropriate during the meeting

2 Items Carried forward from previous meeting

2.1 Community Spaces Grant-Phase 4: RobYaxley's Plan had now been circulated to BA & PK. The only outstanding before formal publication is a short session between BA and RY for some clarifications. The Plan will then be signed off and should be followed in full thereafter **Action ALL**

The final session for M Webster's Group from Paston College will be in mid June. BA will attend and Mark will be asked for a report on the whole 6 months for the Lottery **DG**

MW has also planned 4 sessions in the last few weeks of Term for local Primary Schools and has also advertised Free Wildlife Activities in the Wood. He is then expected to widen the age range and, therefore, the take up in July/Aug . The aim is to encourage more participation from the locality. MW to be asked for an interim report for the next Trustee meeting

2.2 Big Society Funds Work is expected to start very soon on the Reed Panel Observation point and the heather seeding is still planned for early/mid September. This is a very worthwhile Project

2.3 Tree Survey No date yet fixed. Needs to be progressed

BA/ All

2.4 Sycamore Coppicing--agreed to action before next Board Mtg

BA

2.5 Canal Company. DG reported that the issue of a Stop Notice by the Environment Agency has slowed considerably the pace of work and more consultation with Riparian Owners can be expected. The Canal Trustees are pressing hard to have the Stop removed—with some prospect of success.. but not yet

2.6 Vandalism at Barn The miscreant has been to court and been ordered to pay a small amount in damages to the trust but nothing has yet been received. It is not clear; but likely that any such receipts will have to go to the Insurers. DG will clarify this with our Insurers-NFU **DG**

2.7 Identification Guides It appears that no publishing house now produces him. PK will follow up by talking to NWF and/ FSC **PK**

2.8 Sponsorship etc PK thanked for obtaining Donations from four local businesses, totalling £160. NS noted that Hansells will support again, subject to correct paperwork

2.9 Heather Planting Ede F requested maximum possible notification of planned date for sowing—it will make the seeding operation much more effective if the grass on the planted area is short when it is scrape

3 Maintenance

3.1 Working Parties The continuing wet weather has severely reduced the amount of maintenance work since the last meeting. There has also been a fall in volunteer numbers attending. However the 3 items noted at the last meeting have been done It was noted that planned future work included: (a) Checking for and removing : Himalayan Balsam (c) applying Gravel mainly to bare & car parking areas **BA**

3.2 Outside Workers (a) PK will make enquiries as to whether/ how we can Ask for assistance with maintenance etc tasks from the Community Service Volunteers and also from UEA **PK**

3.3 Whelbarrow Tyres PK will seek a solution suggestion from C Utting **PK**

3.3 BT Tree Packs It was decided to buy some packs for "Plant a Tree week"

4. Finance/ Legal

4.1 Bank Balance DG reported that this was **£8,554** including **£3,135** for the Phase 4 CS Grant to be paid over in due course to the two Contractors and **£2,866** for the balance of the NCF grant. The "free" element of the Bank Balance was a little over **£2,000**

4.2 Sponsorship PK will pursue both renewals for 2013 and new supporters to continue further donations

4.3 Company Name Agreed to use the word “**Pigneys**” as an alternate name for cheques etc. Resolution needed at AGM **DG**

7. Other Items

7.1 Sweet Chestnut Planting—Mr Wild had requested more substantial guarding for the Sweet Chestnut planted for tem. BA has done this and planted some Primrose & Bluebell around it

7.2 Website: PK noted that cumulative hits were now 27,110 with 2934 in the last period

7.3 Lottery Good Causes Application Noted that we had not been selected in the National “Good Causes” competition; but had received a Certificate which will go on the Notice Board

8. Next Meeting

25th July at Methodist School Room, Knapton—7pm

Signed as Approved.....

Date